

**Middleforth Church of England Primary School** 





# Friday 11<sup>th</sup> September 2020

Thank you so much to you all for working with us to try to get our drop off and collection arrangements in place. It feels like we have our systems much better now.

We are working on our lunchtime system with a view to being able to move to hot dinners again before the end of September and are trialling the new routines over the next two weeks.

We are keeping up to date with guidance as it changes quickly at the moment for when to isolate. If you have any doubts then do please contact us and we can check the guidance with you. If your child is asked to self-isolate can we please ask that you do follow the guidance fully and do not let your children mix with others outside of school as this is still putting others at risk.

## Promotional video

On Tuesday we have a professional videographer in school who is helping us put together a promotional video which we will be using in place of open days for our reception and nursery classes. The video will mostly be footage of the children either in lessons or at play. The video will be on the school website, facebook and twitter and will be circulated widely. If you do NOT want your child to be included in this video please ensure you have completed your home school agreement form to say NO so they can be removed.

#### **Celebration assembly**

Next Friday we will have our first Celebration Assembly of the year. This will be when we announce who has been appointed as Head Boy, Head Girl, Deputy Head boy and Head girl, sports captains and other roles of responsibility. This presentation will be pre-recorded with year six and uploaded to our website and you tube a link will be sent out next week. Recording will comply with your image request forms so it is really important these are complete and up to date.

We will also award star of the week certificates next week in school and the names will be shared on the newsletter. The class teachers will share this on seesaw with you so that you can then celebrate this with your child at home.

## School Meal Bookings – ParentPay

Please can you ensure that school meals are booked as far in advance as possible. The kitchen need to have the number to place orders, which is especially important during these times when supplies can still be limited. We are hoping to start producing hot meals again in time for the beginning of October, so it is vital that we have lunch orders kept up to date please.

## Wraparound Care

Thank you all for adhering to the rules of booking a week in advance, this has been incredibly helpful and made such a difference in planning our staffing numbers. Please can you continue do this as we make our plans every Friday afternoon for the week following. Breakfast and After School clubs are booked online via ScoPay. It is best to avoid using the app and going directly to the webpage.

#### **Attendance/Absences**

Please can we remind you of the importance in contacting school if your child is going to be absent on a school day. If your child is going to be absent due to illness, you must contact the office before 9.00am. If you are reporting outside of school hours or the phoneline is busy, you can email, text or leave a message

on the answerphone. If we have not heard from or been able to make contact with a parent/carer at the time of registration, we are obliged by LCC to report that child as missing.

If your child is going to be absent from school for a medical appointment, please advise the office of the date and time. Ideally, making appointments outside of school hours would be advisable, however, where this is unavoidable we need advance notification.

If you are taking your child out of school for any other reason, such as a holiday or celebration etc, you must complete a LCC leave of absence form which are available from the school office.

#### **Newsletters**

Please can we remind parents of the importance of reading the weekly newsletter. A copy is emailed to all our families every week, it contains information about key dates and events in school. Many of the queries we receive in the office can be answered just by consulting your newsletter.

Have a great weekend and see you all on Monday

Mrs Adams

## **Term Dates**

#### AUTUMN TERM 2020

Re-open on School closes on Mid Term Closure Re-open on School closes on

#### SPRING TERM 2021

Re-open on School closes on Mid Term Closure Re-open on School closes on

#### SUMMER TERM 2021

Re-open on May Day Closure School closes on Mid Term Closure School reopens on School closes on Wednesday 2<sup>nd</sup> September 2020 Friday 23<sup>rd</sup> October 2020 at 3.15pm Monday 26<sup>th</sup> October – Friday 30th October 2020 Monday 2<sup>nd</sup> November 2020 Friday 18<sup>th</sup> December 2020 at 2.00pm

Monday 4<sup>th</sup> January 2021 Friday 12<sup>th</sup> February 2021 at 3.15pm Monday 15<sup>th</sup> February – Friday 19 February 2021 Monday 22<sup>nd</sup> February 2021 Friday 26<sup>th</sup> March 2021 at 2.00pm

Monday 12<sup>th</sup> April 2021 Monday 3<sup>rd</sup> May 2021 Friday 28<sup>th</sup> May 2021 at 3.15pm Monday 31<sup>st</sup> May – Tuesday 8<sup>th</sup> June 2021 Wednesday 9<sup>th</sup> June 2021 Friday 16<sup>th</sup> July 2021 at 2.00pm